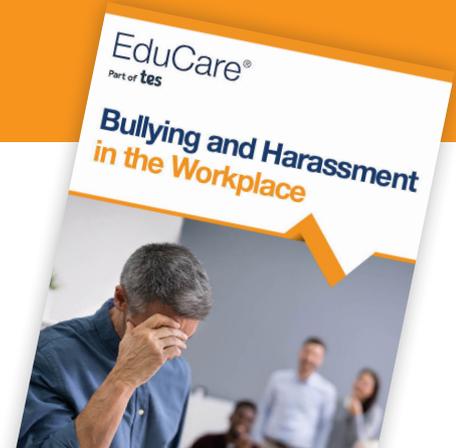


## Bullying and Harassment in the Workplace

Bullying does not only affect children and young people; it can also be a very real concern in the workplace. The aim of this course is to raise awareness of the issue by including scenarios to show the impact of bullying and harassment on individuals and organisations. It gives practical suggestions for creating a friendly and inclusive workplace where bullying and harassment are not tolerated.



### Key features

- One module with a multiple-choice questionnaire
- One CPD credit\*
- Optional narration of the course module and questionnaire for accessibility
- Personalised downloadable certificate
- 70% pass mark
- Printable module for future reference

\*1 CPD credit equals up to 1 hour of learning

### Course content

#### The course covers:

What is bullying?

- Definition of bullying
- Bullying behaviours with scenarios
- When bullying becomes harassment
- Examples of sexual harassment

The law relating to bullying and harassment

- Employer responsibilities and employee rights and protection

The impact of bullying and harassment

- The wider organisational impact
- The problems caused for the individuals affected

Types of bullying

- The wide reach of cyberbullying
- The subtleties of social bullying
- Workplace bullying in schools

Signs of bullying and harassment

- What to look for in individuals and in the workplace culture

Addressing bullying and harassment

- If you are being bullied
- If you are aware of bullying
- If you are an employer

Where to go for advice and support

### This course is suitable for

Everyone in the workplace, including employees, managers and employers.

### Sexual harassment

Sexual harassment is specifically outlawed by the Equality Act 2010. It includes (but is not limited to):

- Sexual comments or jokes
- Insults about looks or behaviour
- Pressuring someone into sexual behaviour
- Sending images or messages with sexual content
- Inappropriate touching or invasion of personal space

## Key features

- Visually engaging and interactive.
- Answer explanations for those who achieve the pass mark.
- Additional resources such as scenarios to expand learning including specific reference to workplace bullying in schools.
- Links to organisations for information and guidance on bullying and harassment in the workplace.

### If you are being bullied

**Find support**

When Tom was being bullied at work, he was able to talk to his family and friends for emotional support. It was good for his mental health, and he discovered that a friend had been through similar. He also found that there was government guidance for employees being bullied or harassed, and anti-bullying charities that offered great advice and support.

Click to begin

## Purchase options

1. Available as a standalone course on the EduCare website.
2. Buy as one of our EduCare multi-course licences. For further information, please call 01926 436 212 to discuss purchase options and licences.

### Case study

Jimmy joined a new employer today. Here are some of the things he has been told.

“Make sure that you check your email when you're at home in the evenings, Karl expects things doing straightaway.”



## Why choose us?



“The EduCare training modules include a wide variety of sources of information and a very current view of the issue. They are the fastest and most thorough way of accessing information for myself or my team.”

Alexandra Irlingova  
Student Support Coordinator / Burntwood School

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